



## Application Form

Please use **BLOCK CAPITALS** and answer all questions. If a question is not applicable write N/A.

**NOTE:** If it is found that any information or details are incorrect it will debar the applicant from employment or if already employed, will result in immediate dismissal. All information will be treated in strict confidence.

**Only application forms fully completed and signed will be considered for the position.**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Telephone: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email address: \_\_\_\_\_

Position: \_\_\_\_\_ When are you available for work? \_\_\_\_\_

Are you available to work: - Day's \_\_\_\_\_ Evening's \_\_\_\_\_

Are you prepared to consent to a Medical/Fitness Examination by the Company Doctor or a Doctor nominated by the Company? This will be reported upon to the Company. Yes \_\_\_\_\_ No \_\_\_\_\_

Are you prepared to consent to a pre-employment drug and alcohol test Yes \_\_\_\_\_ No \_\_\_\_\_

Where applying for a position in Operations being able to identify colours is mandatory. Please tick to acknowledge you have read this and confirm your ability to identify colours: \_\_\_\_\_

**Are there any restrictions on your right to work in this Country?** Please answer Yes/No \_\_\_\_\_

If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Do you have any record of convictions in the courts?** Please answer Yes/No \_\_\_\_\_

If yes please provide full details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Employment History - Please state current/last employment first**

Employer: \_\_\_\_\_ Duration: \_\_\_\_\_

Address: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

Job title: \_\_\_\_\_

Description of duties and responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job title: \_\_\_\_\_

Duration: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Description of duties and responsibilities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Are you currently in fulltime education: \_\_\_\_\_ or finished education: \_\_\_\_\_

Do you have you any specific skills or training? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide any other relevant information about yourself, your experience, and why you feel you would be suitable for this job: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name and Address of Two Independent Referees or Recommendation  
From Celtic Staff Member**

\_\_\_\_\_  
\_\_\_\_\_

Phone no. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone no. \_\_\_\_\_

\_\_\_\_\_

May the Company contact these people? Please answer Yes or No \_\_\_\_\_

**Declaration**

*I, the undersigned, declare that all the information I have given in this application is true and complete. I, hereby irrevocably authorise the Company to make enquiries of and to receive full disclosure of any matter concerning this application and my history. If selected I agree to comply with the Company rules and policies.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please, send this application form together with up to date CV to [hr@celticlinen.ie](mailto:hr@celticlinen.ie) or drop in a box designated for human resources in Celtic Linen reception.**





## Data Compliance

All personal data collected by Celtic Linen Ltd. Is processed and stored in accordance with our Data protection Policy and retained according to our Data Retention and Erasure Policy.

1. The contact details of our data compliance officer are: DCO, Celtic Linen Ltd., Rosslare Road, Drinagh, Wexford, Ireland. Y35 Y20F email: [gdpr@celticlinen.ie](mailto:gdpr@celticlinen.ie)
2. The purpose(s) for which this personal information is intended is as follows:-  
Should you be unsuccessful in employment, this information will be stored on file for a period of one year as is legally required. Should the application be successful and work commences with the company, this personal data will be stored for the duration of your employment where legally required and for a period thereafter.
3. The legal basis for processing this information is to ascertain candidate suitability for a position within the company.
4. This information is collated and processed to allow the company to assess your application and where applicable to fulfill your contract.
5. The recipients of this information will be HR department and relevant management.
6. You have the right to access, rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing as well as the right to data portability.
7. Failure to complete this form will eliminate you from the recruitment selection process at Celtic Linen.

FRESH

INNOVATIVE

PERSONAL

Celtic Linen Limited, Rosslare Road, Drinagh, Wexford, Y35 Y20F, Ireland  
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Directors: D.Reathorne, M. Scaife (GB), J. Somers,  
K. Sheridan, Company Secretary: J. Houghton ACCA  
Registered Office: Drinagh, Wexford. Reg No. 90022